

ARS PTSA Executive Meeting November 7, 2017

Attending: Arturo, Josie, Leticia, Diana, Jessica, Mark, Anah, Jane, Lori, Dayna, Melissa,

Arturo opened meeting at 5 PM

October Events Recap

Teacher Appreciation Happened

November Events Planned

November teacher appreciation – will be lunch this month and doing donated gift cards to raffle off for December (reversed from last year); Melissa is sending out volunteer spot notices through Anah

Need to send separate PTSA update for email with banner sales info and volunteer info – through ARS admin email – need to get any notices to Anah by November 10th so she can send out general PTSA email.

December 2nd – Middle School choice Fair – PTSA needs to table – 9 AM to 12 –

NOTE: for future meetings or 2018-19 Agenda Items – explore hosting an ARS “Electives Fair” or showcase for all Boosters and events/special clubs

By Law Discussion

Recommended changes - Quorum for general meetings should be 5 ; check for language from Texas PTA for electronic meeting participation; Article X committees- Chairs SHOULD be attending meetings as required not always; add language to Fiscal Accountability – to allow reimbursement of Big Box purchases

Next steps- Jane to update draft and bring to December meeting for review

Membership Report

Currently at 523 members; this is slight increase – one parent donated 10 student memberships. Discussion around Class Enrichment funds and the subcommittee working to develop this and how to track that, plan is to discuss at a future meeting.

Next Steps- discussion at December executive board meeting to review Enrichment Fund plan, with goal towards adding this to PTAvenue; Also add a PTAvenue set up agenda item to next executive meeting

Bond Update

No results so far, good to send emails to the membership, everyone voted

Logo Sales (College Account) draft Procedures

Discussion of and approval to split the Dues line items to 2 lines – one “Grade Enrichment Funds” and “Dues” and to remove “Contingency” line item as this is not Tx PTA allowed – both items require General Meeting approval as Budget Expense amendments.

Account Balances shared in Financial Overview distributed by Treasurer. Pay Pal is still sending info to Mischa – and will not allow transition to Dayna. So Chase account is still open to accept Pay Pal payments. Mischa and Dayna are working to communicate to Pay Pal to get the account transitioned – if can't they will have to close it and re-open.

Discussion of Expenses incurred – JOT form; still being subsidized by Mark- need to keep open until full transition for webstore. Other items will need additional funds as discussed. Looks like Homecoming is going to be way over budget – Mark will generate summary of food and grilling costs – summary will go in when he submits costs. Andy and Gary will be coordinating this last year.

Logo Sales and Student Class Contributions discussed – need to carryover costs and document Scholarship escrow accounts for out-years. Based on current amounts in A+ we don't have funds for second scholarship for 2018.

Next Steps – Discuss final proposals for changes to Budget for February General meeting – need to plan food and fun for February general meeting – needs to have Budget; ByLaws; Nominating Committee

Next Meetings:

January General Meeting

Informational meeting with Updates of what PTSA has done this year!

February General Meeting for 13th (second Tuesday)